



Department of Code Enforcement • 312 Broad Avenue, Leonia, NJ 07605 • 201-592-5780 • 201-592-5746

APPLICATION FOR CERTIFICATE OF CONTINUED OCCUPANCY
FOR COMMERCIAL AND INDUSTRIAL BUILDINGS

(Upon any change in occupancy or use)
(Revised General Ordinances, Chapter 9, Article 6)

FEE: \$100.00

NAME OF BUSINESS: _____

NAME OF BUSINESS OWNER : _____ PHONE: _____

ADDRESS OF BUSINESS: _____

BLOCK: _____ LOT: _____ ZONE: _____

DESCRIPTION OF BUSINESS: _____

NUMBER OF EMPLOYEES : _____

SQUARE FOOTAGE: _____ HOURS/DAYS OPEN: _____

PARKING REQUIREMENTS FOR ZONE AND ANTICIPATED PARKING FOR

EMPLOYEES/CUSTOMERS: _____

NAME & ADDRESS OF OWNER: _____

_____ PHONE: _____

HAZARDOUS/COMBUSTIBLE MATERIALS^{*}(Attach Spec. Sheets): _____

I (WE) HEREBY CERTIFY THAT I (WE) HAVE READ THIS APPLICATION THOROUGHLY AND THAT THE INFORMATION CONTAINED HEREIN IS TRUE AND ACCURATE. I (WE) UNDERSTAND THAT I (WE) MAY NOT USE OR OCCUPY THE PROPERTY UNTIL INSPECTIONS ARE MADE AND A CERTIFICATE OF OCCUPANCY IS ISSUED FOR SUCH USE OR OCCUPANCY

Signature of Applicant

Signature of Borough Official

Date

FOR OFFICE USE ONLY:

Initial Inspection:

Date: ____/____/____

Check #: _____

Amount: \$ _____

Re-inspection:

Date: ____/____/____

Check #: _____

Amount: \$ _____

2nd Re-Inspection

Date: ____/____/____

Check # _____

Amount: \$ _____